



**New York State
Girls Basketball Officials
Association, Inc.**

CONSTITUTION

ARTICLE I **NAME**

The name of this organization shall be the New York State Girls' Basketball Officials Association (NYSGBOA).

ARTICLE II **PURPOSE**

It shall be the purpose of this association:

- A. To promote uniformity in the administration of basketball rules for girls in the New York State Public High Schools.
- B. To provide annual registration of girls' basketball officials through the New York State Public High School Athletic Association (NYSPHSAA).
- C. To provide, through Local Boards, continuing promotion and maintenance of quality officiating.
- D. To follow the Five-Point Program as established by NYSPHSAA.
- E. To develop examinations and preparation materials for administration by Local Board to their members.
- F. To provide, through Local Boards, training sessions for new officials.
- G. To uphold the contract between NYSGBOA and NYSPHSAA.
- H. To provide organization and sanctioning of new Local Boards.

ARTICLE III **MEMBERSHIP/VOTING**

Section 1. The membership of the NYSGBOA shall consist of the following Local Boards of girls' basketball officials in New York State and any new groups of organized girls' basketball officials meeting provisions as outlined in this Constitution:

Allegany-Steuben
Capital District
Cattaraugus
Mid- Hudson Valley

Northern Adirondack
Oneonta
Orange County
Rockland County

Central Western
Chautauqua
Finger Lakes
North Country
Jefferson-Lewis
Livingston
Mohawk Valley
Nassau
New York City

Southern Adirondack
Southern New York
Southern Tier
Suffolk
Sullivan County
Syracuse-Oswego
Utica
Western
Westchester-Putnam

- A. Each Local Board is reserved the right to establish its own Constitution and By-Laws, providing such are in accordance with all provisions set by the Constitution and By-Laws of the NYSGBOA.
- B. Any new organized group of girls' basketball officials in New York State may become a member of this association subject to the following conditions:
 1. Make application to the Association's Executive Committee.
 2. Be approved by all Local Boards whose territory bounds that of the new Board seeking approval.
 3. Be approved by the Executive Committee and recommended to the Local Board representatives upon completing the following:
 - a. Establishing that every member has met such requirements as are established for individual members of NYSGBOA.
 - b. File a check for one (1) year membership dues with the association's Secretary/Treasurer.
 4. Receive a favorable vote of two-thirds (2/3) of the Local Board representatives present at meeting of this association.
- C. Any Board not complying with the purposes of this organization, failing to pay dues and/or filing yearly officials list may be subject to suspension of membership upon a majority vote of the Executive Committee.
- D. Any official and/or Boards who work contests in violation of the contract between NYSGBOA and NYSPHSAA, Inc. shall result in placing the entire Board on probation for one (1) year and denied representation in all regional and state tournament contests for that period.

Section 2. Each member Board shall be entitled to one (1) representative and one (1) alternate at any meeting of this association.

- A. Each member Board shall be entitled to one (1) vote at any meeting of this association
- B. Each member of the Executive Committee shall also have one (1) vote.

- C. Boards shall notify the Secretary/Treasurer, at the annual meeting, as to the name(s) and address(es) of their representative and alternate for the following year.

ARTICLE IV

MEETINGS/QUORUMS

Section 1. The NYSGBOA shall meet annually. A quorum exists when a majority of the Local Boards are represented.

- A. Date, time and place of meetings shall be established by the President.
- B. Special meetings may be called at the discretion of the Executive Committee or by petition of the representatives of at least six (6) Local Boards.
- C. Each Board must have a representative at the Fall meeting or and Spring conference call or any other special meeting(s) which may include a teleconference, online meeting, etc.
 - 1. Failure to attend the Fall annual meetings (both Interpretation and business sessions) or required special meetings or failure to attend the Spring conference call shall result in the Boards members not being eligible to officiate at regional or state tournament games. The Board having to send a representative to the closest Board's Interpretation meeting to obtain the current interpretations or to request a NYSGBOA representative to give an interpretation to their Board. Expenses for this interpretation are the responsibility of the Board who missed the annual meeting.

Section 2. Elections and Terms of Office

- A. The officers shall be elected by a majority vote of the voting members attending the Spring conference call meeting.
 - 1. Nomination Procedures
 - a. A Nominating Committee of three (3) shall be appointed by the President prior to the annual meeting.
 - b. The Nominating Committee shall be responsible for presenting a slate of candidates for each elected office 30 days prior to the Spring conference call.
 - c. Any member of NYSGBOA may be nominated by a voting member from the floor provided there is a

second for the nomination by a voting member who is present at the meeting.

2. Any member of NYSGBOA in good standing shall be eligible for a nomination for a vacant office.
 3. Any individual may only be nominated and elected for (1) office per term. Said individual shall be nominated by the Nomination Committee, having contacted and received said individual's approval prior to the meeting, or nominated from the floor with said's approval.
 4. In the case of multiple candidates running for the same office, the winner must receive a majority of the voting members present to be elected. If this does not occur on the first ballot, the two people with the most votes will be re-voted on for election.
 5. In case of any tie for any office, after the second vote, and still tied the names of the two candidates will be voted on by the members of the Executive Board.
- B. Each officer shall serve for two (2) years or until his/her successor has been elected. Election of the offices shall be staggered as follows:
- Odd year: Vice President
 - Odd year: Interpreter
 - Odd year: One Member-At-Large
 - Even year: Secretary/Treasurer
 - Even year: One Member-At-Large
- C. The succession from Vice President to President shall be automatic.
- D. Each officer shall take office immediately following the annual Spring conference call.
- E. A vacancy in an office due to an extenuating circumstances, ie: death, resignation or removal shall be filled by a Presidential appointment with approval of the Executive Committee, for the unexpired portion of that term, except that a vacancy in the office of President shall be assumed by the Vice President.
- F. An individual elected to an office may be removed from said office upon recommendation of the Executive Committee and a majority vote of the representatives.
- G. The following procedure will be used to fill the vacant office(s) of the elected officers of the State Board being unable to serve due to extenuating circumstances.
1. If both the President and Vice President are unable to perform their duties as stated in the Constitution, the immediate Past President shall perform the duties of the President.
 2. If the President, Vice President and Past President are unable to perform their duties, the Secretary/Treasurer shall perform the duties of the President.
 3. If all the officers (President, Vice President, Past President, Secretary/Treasurer) are unable to perform their duties, the

Executive Board shall as soon as possible call a special meeting as stated in Article V, 1, B, for the purpose of electing new officers to fill the vacant positions.

Section 3. Duties of Officers

- A. The duties of the President shall be:
 - 1. To preside at all regular and special meetings of the association and Executive Committee.
 - 2. To serve as liaison with other organizations and the NYSPHAA, Inc.
 - 3. To make appointments, as necessary, with the approval of the Executive Committee.
- B. The duties of the Vice President shall be:
 - 1. To serve on the Executive Committee.
 - 2. To assume the duties of the President in his/her absence.
- C. The duties of the Secretary/Treasurer shall be:
 - 1. To serve on the Executive Board.
 - 2. To record and distribute to all Local Board representatives the minutes of all meetings.
 - 3. To maintain a directory of all individual members of all member Local Boards.
 - 4. To send notices of all meetings to the Local Board representatives one (1) month prior to the meeting date.
 - 5. To file, annually, a copy of the Five Point Program report of each Local Board.
 - 6. To maintain an up-dated mailing list of the Executive Committee and Local Board representatives.
 - 7. To take attendance at all meetings.
 - 8. To collect, annually, dues from all member Boards.
 - 9. To record all expenditures and receipts of the association.
 - 10. To prepare and submit an annual operating budget for approval at the annual meeting.
- D. The duties of the Interpreter shall be:
 - 1. To serve on the Executive Committee.
 - 2. To conduct the interpretation sessions at the annual meeting.
 - 3. To have a summary handout with additions, changes and corrections for all Boards.
 - 4. To give rule interpretations for Boards throughout the basketball season via local Board Interpreters.
 - 5. To prepare a written test that is to be taken by all NYSGBOA Members each year.
 - 6. To conduct training clinic(s) and/or appoint a person(s) to give such clinic(s).

7. To review any and all visual aids which would benefit this Organization in the betterment of basketball.
- E. The duties of the Member at Large (2)
1. Serve as a liaison between the membership and NYSGBOA
 2. Attend annual and special meetings

ARTICLE V

EXECUTIVE COMMITTEE

- A. The Executive Committee shall consist of the officers of this association, the immediate Past President, and two (2) members-at-large, elected by the Local Board representatives at the annual Spring conference call.
- B. It shall be the duties of the Executive Committee:
1. To have the power and authority over the affairs of the association during the interim between meetings.
 2. To approve or disapprove a Local Board's application for membership.
 3. To arrange for the annual audit of the Secretary/Treasurer's financial records.

ARTICLE VI

PROCESS OF AMENDING

- A. Any proposed amendments to this constitution must be submitted to the Secretary/Treasurer in writing, thirty (30) days prior to meeting at which it shall be voted on.
- B. A two-third (2/3) vote of the voting members at the meeting is required for adoption.
- C. The Executive Committee, at any time, may request the Secretary/Treasurer to have members vote by mail, providing all other conditions as to proper notification have been met.
- D. All changes of this constitution shall go into effect immediately upon adoption, unless otherwise specified.

ARTICLE VII

APPEALS PROCEDURE

- A. Any misconduct of member Boards shall be addressed by the Executive Committee.
- B. Any member Board may appeal to the Executive Committee, in writing, if the Board believes the action taken against the Board is unfair because of extenuating circumstances.
- C. An individual member of NYSGBOA who has been suspended or expelled for just cause may appeal to the State Executive Committee, in writing, if the individual provides information that he/she believes the action taken is unfair or unwarranted because of extenuating circumstances.
- D. The NYSGBOA State Executive Board shall decide if the information provided by either a Board or an individual member shall be sufficient to warrant holding a hearing on request for further action.
- E. The decision of the Executive Committee by a majority vote shall be final.
- F. Any member Board or individual member of the NYSGBOA who submits an appeal to the State Executive Committee will pay a one hundred (\$100.00) dollar filing fee. This fee will be paid at the time the appeal is filed with the State Secretary-Treasurer.